



**KENDALL COUNTY BOARD OF HEALTH
MENTAL HEALTH ADVISORY BOARD
NOVEMBER 9, 2011 - KCHD BOARD ROOM**

I. CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Ms. Shaw.

Members present: Jennifer Emmer, Judy Gilmour, Ken Hansen and Kay Shaw

Staff present: Jason Andrade, Cheryl Johnson, Dr. Amaal Tokars and Kerri Fuentes.

II. APPROVAL OF OCTOBER 12, 2011 MINUTES

Minutes of the October 12, 2011 meeting were reviewed. Mr. Hansen moved to approve the October 12, 2011 minutes as presented. Ms. Emmer seconded the motion. The motion was unanimously approved by voice vote.

III. WELCOME & INTRODUCTIONS

Ms. Shaw welcomed everyone to the meeting. Mr. Andrade introduced Ms. Fuentes, Mental Health Secretary. Everyone introduced themselves.

IV. PUBLIC COMMENT

None

Chris Cooper arrived at 8:04 a.m.

V. CULTURAL COMPETENCE PLAN

Dr. Tokars distributed of the department Cultural Competence Plan and reviewed with the Committee

- The plan applies to all units of the department
- Required as part of the accreditation process – both CARF and national public health
- The document is reviewed regularly with staff and at monthly systems improvement meetings. Changes/additions made as needed.
- The plan will be reviewed at all Advisory Board/Committee meetings and with Board of Health
- Goals to be completed in 2012:
 - Document Review
 - Engagement Efforts
 - Embedded Training
 - Interview Updates
 - Seminar Series

VI. PROFESSIONAL SEMINAR SERIES

Mr. Andrade distributed copies of flyer for the November 18, 2011 seminar – “Autism: Causes, Risk Factors, and Treatment Interventions”. The speakers will be Matthew Parvin, MD and Joseph Nemeth, MD.

Copies of the 2012 Professional Seminar Series were distributed – Mr. Andrade reviewed the topics and speakers with the Board.

VII. OTHER/COMMENTS

Ms. Cooper updated the Board on the “Healthy Families Fair” being held in Plano on November 19th.

- First event of this kind
- Many local agencies participating
- Key note speaker – will present in both English and Spanish
- Activities will be provided for children
- Target audience preschool through sixth grade
- Presentations on healthy eating by KCHD and U of I Extension and positive parenting by Rush-Copley
- 60 adults and 93 children are registered

VIII. ADJOURNMENT

Ms. Emmer moved to adjourn the meeting. Ms. Cooper seconded the motion. The motion was unanimously approved by voice vote. The meeting was adjourned at 9:04 a.m. The next meeting is January 11, 2012 at 8:00 a.m.

Submitted by:

Becki Rudolph