



Kendall County Health Department

Environmental Health Unit
811 W. John Street, Yorkville, IL 60560
Ph: 630.553.8026 Fax: 630.553.9603

WELL/SEPTIC APPLICATION INSTRUCTIONS

The following instructions are provided to assist you in obtaining a well and/or septic permit. We are also available by phone Monday through Friday, 8:30 A.M. to 4:30 P.M. If you cannot reach a Health Department representative directly, please leave a voice mail message and your call will be returned promptly.

1. When planning the installation of a septic system, you will need a **soil evaluation** conducted by a certified soil classifier. A list of licensed septic contractors is attached for your assistance, or you may contact the office of Soil and Water Conservation at (630) 553-5457 for a list of certified soil classifiers.
2. Submit the original copy of your **soil analysis** report, along with a ***detailed site drawing**, fully completed application form(s) and the required **permit fee(s)** to our office for review. Your contractor may be very helpful in completing these forms and answering any specific design questions you may have.

* Components of a detailed site drawing are further explained on a separate sheet within this packet.

3. You must secure the services of a state licensed septic contractor unless you choose to install the system yourself. A state licensed well contractor must also be selected (Plans may be drawn by the contractor, or you may choose to acquire the services of a professional environmental design service). Attached are lists of state licensed well and septic contractors and environmental design services that have performed satisfactory work in Kendall County. These lists are provided for your convenience and are not to be considered as an endorsement of any individual contractor or firm.

4. Five to ten working days are needed to review applications and plans from the time of submission. Once the plans have been reviewed, you and your contractor(s) will receive a permit approval letter or a letter requesting further information via U.S. mail. **Well and septic permits must receive Health Department approval before the Kendall County Planning, Building and Zoning Department will begin the review of your building permit.**

5. Inspections are conducted Monday through Friday. Please call the Environmental Health Department at 630. 553.8026 at least 24 hours in advance to schedule an inspection of your septic system, and 48 hours in advance to schedule inspections of your well.